



TOWN OF VERNON

INLAND WETLANDS COMMISSION (IWC)

APPLICATION

This form is to be used to apply to the Vernon Inland Wetlands Commission (IWC) for approval for a redesignation of a wetlands area, a change to the Inland Wetlands and Watercourses Regulations, and/or a permit to conduct a regulated activity in a wetland, watercourse, or upland review area (URA), which are defined as areas within one hundred (100) feet from the boundary of a wetland, watercourse, or intermittent watercourse and areas within two hundred (200) feet from the boundary of Gage's Brook, Hockanum River, Ogden Brook, Railroad Brook, Tankerhoosen River, Valley Falls Pond, Walker Reservoir East, Walker Reservoir West. Any activity that the Commission determines is likely to impact or affect wetlands or watercourses may be considered a regulated activity. **Provide all the information requested.**

The Applicant must be the property owner, the property owner's agent, the Town of Vernon, or someone with a direct financial interest in the subject property. Said interest shall be explained. If the applicant is not the property owner, written permission for this Application must be obtained from the property owner and submitted by letter signed by the property owner authorizing submission of the Application.

The Applicant understands that the Application is complete only when all information and documents required by IWC have been submitted and that any approval by the IWC relies upon complete and accurate information being provided by the Applicant. Incorrect information provided by the Applicant may make the approval invalid. The IWC may require additional information to be provided by the Applicant.

I. APPLICANT (S)

Name: _____

Title: _____

Company: _____

Address: _____

Telephone: _____ Fax: _____

E-mail: _____

II. PROPERTY OWNERS

Name: _____

Title: _____

Company: _____

Address: _____

Telephone: _____ Fax: _____

E-mail: _____

III. PROPERTY

Address: _____

Assessor ID Code: Map # _____ Block # _____ Lot/Parcel # _____

Land Record Reference to Deed Description: Volume: _____ Page _____

USGA Location:

Map Quadrangle Name: Rockville

Map Quadrangle #39

Circle the Sub regional Drainage Basin #: 3108 4500 4502 4503

Zoning District: _____

IV. PROJECT

Project Name: _____

Project Contact Person:

Name: _____

Title: _____

Company: _____

Address: _____

Telephone: _____ Fax: _____

E-mail: _____

V. PROJECT SUMMARY

Describe the project briefly in regard to the purpose of the project and the activities that will occur. Attach to this application a complete and detailed description with maps and documentation as required by the **"The Town of Vernon Inland Wetlands and Watercourses Regulations"**.

Purpose: _____

General Activities: _____

Regulated Activities:

Watercourse disturbance (linear feet): _____

Wetlands disturbance (acres or sq. ft.): _____

Upland Review Area (URA)disturbance: _____

Nonregulated activities & activities outside URA: _____

VI. APPLICATION

- _____ Redesignation of Wetlands
- _____ Amendment of Inland Wetlands and Watercourses Regulations
- _____ Modification of a Wetlands Redesignation
- _____ Wetlands Permit
 - _____ Non-significant activity
 - _____ Significant activity with less than ½ acre site disturbance
 - _____ Significant activity with site disturbance from ½ acre to and including 2 acres
 - _____ Significant activity with site disturbance greater than 2 acres
 - _____ Commission modification of a wetland permit in effect
 - _____ Modification of a wetland permit by the Wetlands Agent
- _____ Approval of a license by the Wetlands Agent for activities in an upland
- _____ Appeal of a decision by the Wetlands Agent
- _____ Subdivision review per CGS Section 8-26
- _____ Jurisdictional ruling regarding permitted and nonregulated uses
- _____ Waiver, reduction, or delayed payment of fees (attach statement of justification)
 - _____ Waiver
 - _____ Reduction to \$_____
 - _____ Delay of payment to _____

VII. CERTIFICATION AND SIGNATURE

I, the undersigned Applicant or applicant's Agent, hereby certify that I have reviewed the "Town of Vernon Inland Wetlands and Watercourses Regulations" and have prepared this Application with complete and accurate information.

Property Owner, Applicant, or Applicant's Agent:

_____ Applicant or Agent Signature	_____ Printed Name	_____ Date
_____ Owner's Signature, if different	_____ Printed Name	_____ Date

TO BE FILLED IN BY THE PLANNING DEPARTMENT

DATE APPLICATION SUBMITTED _____

DATE APPLICATION RECEIVED BY COMMISSION _____

IWC FILE: _____

VIII. APPLICATION REQUIREMENTS

The following provisions apply to all applications submitted to the Inland Wetlands Commission (IWC) and are incorporated as part of the application:

All information shall be submitted to the Town Planner, and no application shall be considered as being filed if incomplete or if delivered to any other Town Official.

If the area to be developed contains more than one-half (1/2) acre area that will be physically altered or disturbed, a completed erosion and sedimentation control plan (ESCP) in accordance with Zoning Regulations Section 18 and Subdivision Regulations Section 6.14, whichever is applicable, must be submitted. The applicant shall be responsible for all costs associated with the certification of the ESCP by the North Central Conservation District.

By signing this application the property owner grants permission to commission members, employees of the Town of Vernon, or their agents, who are involved directly with making inspections pursuant to the application review, approval, bonding, monitoring, or obtaining other information materially relevant to the application to enter onto the property and conduct inspections.

All Applications must include drawings which are one of the following sizes: 8.5" x 11", 12" x 18", 18" x 24", or 24" x 36". Subdivision and resubdivision maps must be 24" x 36". One drawing shall include a small scale map (1"=600' ±) showing the location of the property in relation to the surrounding area.

A legal description of the subject property must be submitted with this IWC application. The legal description should bear the Volume number and Page number by which the property is recorded in the land records.

Applications to the Inland Wetlands Commission (IWC) require notification of abutting property owners for applications which require a public hearing. **A list of owners of abutting properties and a complete set of mailing labels must be submitted with the application.**

The applicant shall submit the information required by section 7 of the regulations to the Town Planning Department accompanied by a check in the amount prescribed by section 19 of the regulations. A check which is submitted in payment of the filing fee is to be payable to "Town of Vernon".

Applicant shall submit twenty (20) copies of a map showing all the information required in Section 7 of the IWC Regulations. The map must be prepared by a licensed surveyor if the application involves (a) exterior modification to the building or premises, such as off-street parking, which need dimensionally critical measurements to insure compliance with zoning or (b) the improvements involve disturbing more than one-half (1/2) acre of land.

APPLICANT SHALL FILE A COPY OF ANY PROPOSED REGULATION AMENDMENT, ZONE CHANGE OR WETLANDS REDESIGNATION WITH THE TOWN CLERK 10 DAYS PRIOR TO THE HEARING AS PER SECTION 22a-42a(b) OF THE GENERAL STATUTES. CERTIFICATION OF THE FILING UNDER THESE SECTIONS BY THE APPLICANT MUST BE PRESENTED AT THE PUBLIC HEARING. The form for submission to and receipt by the Town Clerk is part of this application packet and is found under "Other Forms," below.

GENERAL INSTRUCTIONS FOR PREPARING AN IWC APPLICATION

Review the “Town of Vernon Inland Wetlands and Watercourses Regulations” to determine which activities require approval by the Inland Wetlands Commission (IWC) and what information needs to be provided with the application to obtain approval(s) from the IWC. If there is a question or doubt whether an activity is one that is regulated, please consult with Vernon’s Wetlands Enforcement Officer.

Section 7 describes the application procedure and information required.

The application form is to be used to apply to the Vernon Inland Wetlands Commission (IWC) for any of the purposes listed in Part VI of the application form. Regulated activities require approval of a wetlands permit within the following areas:

Any area defined as wetlands, watercourse, or intermittent watercourse in these Regulations and Connecticut General Statutes (CGS) Chapter 440 Wetlands and Watercourses Section 22a-36 – 22a-45.

- Areas within one hundred (100) feet measured horizontally from the boundary of a wetland, watercourse, or intermittent watercourse.
- Areas within two hundred (200) feet measured horizontally from the boundary of:

Gage’s Brook	Ogden Brook	Tankerhoosen River	Walker Reservoir East
Hockanum River	Railroad Brook	Valley Falls Pond	Walker Reservoir West

The “Town of Vernon Inland Wetlands and Watercourses Map” delineates the general location and boundaries of wetlands and watercourses. The Inland Wetlands Map is at a scale of 1:12,000 (1" = 1000'). The scale of the Inland Wetlands Map does not provide information in sufficient detail and accuracy to make an accurate delineation of wetlands and watercourses for parcel surveys and site planning. It is usually necessary to obtain the professional services of a soil scientist to field-delineate the location of the wetlands and of a surveyor to depict the location of the wetlands accurately on a plan. A source of soils information is the Web Soil Survey, available at <http://websoilsurvey.nrcs.usda.gov>.

In addition to maps, all applicants must submit a brief narrative describing the proposed activity and the purpose of the application. Describe the purpose, the general activities, and the specific activities in regard to disturbance of watercourses and wetlands. Section 7 describes the project information that must be submitted with the IWC application. Section 7.5.h requires that the map be prepared by a licensed surveyor or professional engineer registered in the State of Connecticut if the extent of the proposed regulated activity exceeds one-half (1/2) acre. Section 7.6.c requires that location of the wetlands be determined by a certified professional Soil Scientist.

An applicant must submit the above-required information to the Town Planning Department accompanied by a check or cash in the amount determined by the fees prescribed in section 19. A check is payable to “Town of Vernon.” (See the fee schedule, below.)

An applicant must submit (20) copies of a map showing all the information required in Section 7.8 of the wetlands regulations.

Per Connecticut General Statutes (CGS) Section 8-26, if an application submitted to the Planning & Zoning Commission (PZC) or the Zoning Board of Appeals (ZBA) involves any activity regulated under Vernon’s wetlands regulations, an application for this activity must be filed with the Inland Wetlands Commission (IWC) on or before the day the Planning & Zoning Commission (PZC) application is filed by the applicant. (Section 7.2)

Per CGS Section 22a-42f, If the proposed activity is to take place within a watershed of a water company, the applicant is required to file a copy of the application with the water company and the Commissioner of Public Health by certified mail within seven (7) days of the date of the application. (Section 8.3) A form for doing so is included in this application packet under “Other Forms” along with a map showing applicable areas.

Per CGS 22a-39: The Connecticut Department of Environmental Protection (DEP) reporting form incorporated in the application must be completed during the wetlands application process to be submitted to the Commissioner of the DEP with information necessary to properly monitor the inventory of State wetlands. The reporting form is part of the application packet under "Other Forms, and specified sections must be completed by the applicant.

APPLICATION PROCESSING SCHEDULE

An application to the Inland Wetlands Commission (IWC) will be officially received at the first regular IWC meeting following the date of submission to the Planning Department. By state law the IWC must allow 14 days following official receipt for residents to file a petition with the IWC requesting a public hearing. *The IWC may not act on an application the same day it is received.* The IWC will not schedule a public hearing unless it determines that the proposed activity may have a significant impact on wetlands or watercourses or that a public hearing would be in the public interest. All applications requesting redesignation of wetlands require a public hearing.

The Planning Department schedules a Development Review meeting following receipt of an application at which staff of Town departments meet with the applicant and any design professionals to identify issues or request additional information about the application. The Planning Department may also refer the application to the Conservation Commission for comment. Following are the meeting schedules for the commissions and development review team that may be involved in reviewing an application:

Inland Wetlands Commission (IWC)

Fourth Tuesday of each month, 7:30 pm

Council Chambers, Third floor, Memorial Building/Town Hall, 14 Park Place

Development Review meeting

Second Wednesday of each month; 10:00 a.m.

Council Chambers, Third floor, Memorial Building/Town Hall, 14 Park Place

Planning & Zoning Commission (PZC)

First & third Thursday of each month; 7:30 p.m.

Council Chambers, Third floor, Memorial Building/Town Hall, 14 Park Place

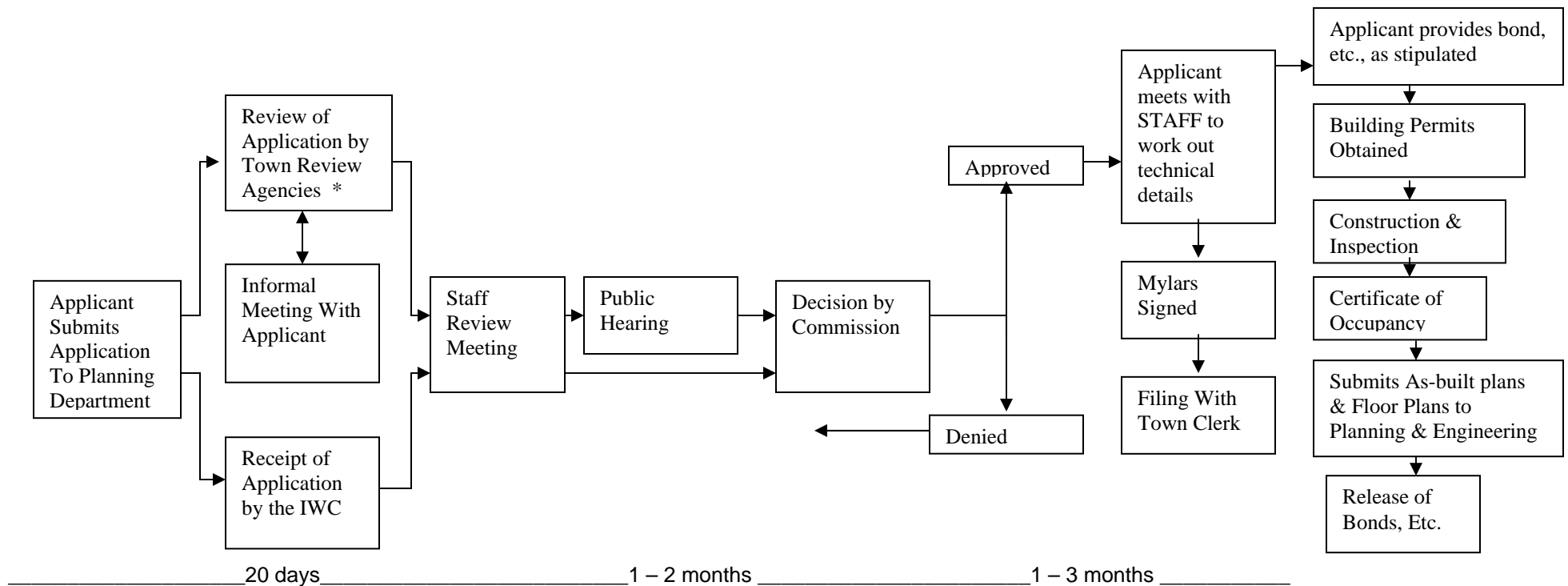
Conservation Commission (CC)

Third Monday of each month; 7:30 p.m.

Council Chambers, Third floor, Memorial Building/Town Hall, 14 Park Place

The flow chart below illustrates the general sequence of application processing.

Flow Chart for Applications Submitted to Vernon Land Use Commissions



(All time frames are approximate and for reference only)

Note: When application involves PZC, IWC, and/or ZBA approvals, IWC & ZBA must be obtained first.

*Town Review Agencies may include Conservation Commission, Traffic Authority, Design Review Commission, and/or Local Historic Properties Commission

INLAND WETLANDS APPLICATION TIME FRAMES

	Action on Application or Start of Hearing	Conclude Public Hearing	Decision on Application following close of Hearing
No hearing scheduled	Within 65 days of receipt		
Public hearing scheduled	Within 65 days of receipt	Within 35 days	Within 35 days

NOTES: 1. Applicant may consent to extend the time frame for any component for a total of sixty-five (65) days.

2. All Applications are considered “received” at the next regularly scheduled meeting of the IWC after submission to the Town Planning Department.
3. Application must be received at least one (1) business day prior to a regularly scheduled meeting in order to be “received” at the next regular meeting.

APPLICATION FEES

(Section 19 of the Inland Wetlands and Watercourses Regulations)

19.4 Fee Schedule. Application fees shall be based on the following schedule:

Wetlands redesignation	\$150
Modification of a wetlands redesignation	75
Wetland permits	
Non-significant activity	125
Significant activity with less than ½ acre site disturbance	250
Significant activity with site disturbance from ½ to and including 2 acres	500
Significant activity with site disturbance greater than 2 acres	800
Notification of abutters of public hearings, per abutter	1
Commission modification of a wetlands permit remaining in effect	150
Modification of a wetland permit by the Wetland Agent	75
State mandatory fee (per CGS 22a-27j)	60
Other fees	
Approval by Wetland Agent	75
Appeal of Wetland Agent decision	125
Jurisdictional rulings regarding permitted and nonregulated uses	25
Review of proposed subdivision per CGS 8-26 (e) where no regulated activity is proposed	\$125

Complex Application Fee: The Commission may charge an additional fee sufficient to cover the cost of reviewing and acting on complex applications. Such fee may include, but not be limited to, the cost of retaining experts to analyze, review, and report on issues requiring such experts. The Commission or the Wetland Agent shall estimate the complex application fee which shall be paid pursuant to section 20.1 of these regulations within 10 days of the applicant's receipt or notice of such estimate. Any portion of the complex application fee in excess of the actual cost shall be refunded to the applicant no later than 30 days after publication of the Commission's decision.

19.5 Exemption. Boards, commissions, councils and departments of the Town of Vernon are exempt from all fee requirements.

19.6 Waiver. The applicant may petition the Commission to waive, reduce or allow delayed payment of the fee. Such petitions shall be in writing and shall state fully the facts and circumstances the Commission should consider in its determination under this subsection. The Commission may waive all or part of the application fee if the Commission determines that:

- a. The activity applied for would clearly result in a substantial public benefit to the environment or to the public health and safety and the applicant would reasonably be deterred from initiating the activity solely or primarily as a result of the amount of the application fee, or
- b. The amount of the application fee is clearly excessive in relation to the cost to the Town for reviewing and processing the application.
- c. The applicant has shown good cause.

The Commission shall state upon its record the basis for all actions under this subsection.

OTHER FORMS THAT MAY NEED TO BE SUBMITTED

(These follow the section, "Other Resources about Wetlands and Watercourses.")

Receipt issued by the Town Clerk for Documents Submitted for Public Inspection

This form is required for proposed changes to wetland regulations or wetland boundaries.

Statewide Inland Wetlands and Watercourses Activity Reporting Form

Applicants must complete and submit this form with the application. Refer to the accompanying map to identify the USGS Quadrangle map name and number for item 6, Location, on the form.

Public Water Supply Watershed Area Project Notification Form

See the map that follows the form entitled, "Areas Within the Town of Vernon Which Require Notice to CT Water Co. and CT Dept. of Public Health for Land Use Activities per CT General Statutes Sec. 8-3i and Sec. 22a-42f." If the proposed activity falls within one of the designated areas, the accompanying form must be completed and sent by certified mail, return receipt requested, within seven (7) days of submitting the application, to the address provided on the form and to the CT Department of Public Health via online registration at the web address provided on the form.

OTHER RESOURCES ABOUT WETLANDS AND WATERCOURSES

Connecticut Department of Environmental Protection (DEP)

General Information, including

A Citizen's Guide To Participating in the Municipal Regulation Of Inland Wetlands and Watercourses, (http://www.ct.gov/dep/cwp/view.asp?a=2720&Q=325680&depNav_GID=1907) This informative section provides information on your participation in the Municipal regulatory process and the regulation of Inland Wetlands and Watercourses. Sections on participation in public hearings and becoming an "intervener" are included.

Inland Wetlands Management - The following six subsections provide an overview of the regulatory and permitting process for activities in and around wetlands and watercourses in Connecticut:

- How are Wetlands and Watercourses Defined in Connecticut?
(http://www.ct.gov/dep/cwp/view.asp?a=2720&Q=325684&depNav_GID=1907)
- Municipal Permitting:
(http://www.ct.gov/dep/cwp/view.asp?a=2720&Q=443566&depNav_GID=1907)
- State and Federal Permitting:
(http://www.ct.gov/dep/cwp/view.asp?a=2720&Q=443562&depNav_GID=1907)
- History:
(http://www.ct.gov/dep/cwp/view.asp?a=2720&Q=443548&depNav_GID=1907)

Connecticut Department of Environmental Protection (DEP) – continued

- Societal and Environmental Benefits of Wetlands and Watercourses:
(http://www.ct.gov/dep/cwp/view.asp?a=2720&Q=443564&depNav_GID=1907)
- Education & Additional Information:
(http://www.ct.gov/dep/cwp/view.asp?a=2720&Q=444734&depNav_GID=1907)
- Vernal Pools:
(http://www.ct.gov/dep/cwp/view.asp?a=2720&q=325676&depNav_GID=1907)
- Stream Crossing Guidelines:
(http://usasearch.gov/search?v%3aproject=firstgov&v%3afile=viv_1137%4032%)
- The streaming video called "Introduction: Connecticut's Inland Wetlands and Watercourses Act" is an introduction to issues related to wetlands and watercourses in Connecticut.
(http://www.ct.gov/dep/cwp/view.asp?a=2720&Q=434010&depNAV_GID=1907)

Legislation and Related Guidance

Inland Wetlands and Watercourses Act: pertinent information is found at sections 22a-36 through 22a-45: (<http://www.cga.ct.gov/2007/pub/Chap440.htm>)

Upland Review Area Regulations, Connecticut's Inland Wetlands and Watercourses Act: This document provides a guideline for upland review area regulations as found in Appendix C of the DEP Model Regulations.
(http://www.ct.gov/dep/lib/dep/water_inland/wetlands/upland_review_document_june1997.pdf)

Agriculture, Forestry, and Wetlands Protection: Pamphlet explaining the relationship of agriculture, farming, and forestry activities to state and federal laws regulating the use of wetlands and watercourses.
(http://www.ct.gov/dep/lib/dep/water_inland/wetlands/agriculture_forestry_and_wetlands_protection_in_ct.pdf)

Literature from other sources

The Vernon Planning Department has literature from the US Army Corps of Engineers and other organizations that may be helpful in understanding the functions and value of wetlands. Many documents are in Portable Document Format (pdf) and can be emailed or printed. A few are listed here.

- *Recognizing Wetlands* (pdf). US Army Corps of Engineers.
- *Are You Planning Work in a Waterway Or Wetland?* (pdf) US Army Corps of Engineers, New England Division.
- *Riparian Buffers* Fact Sheet (pdf). Delaware Riverkeeper Network: www.delawareriverkeeper.org
- *The Massachusetts Buffer Manual* (pdf), prepared by the Berkshire Regional Planning Commission for the Massachusetts Department of Environmental Protection, 2003.

PLEASE SEE THE FORMS THAT FOLLOW

USE THIS FORM ONLY IF THE REQUIREMENTS OF
22-a-42a(b) OF THE C.G.S. MUST BE MET

RECEIPT FOR DOCUMENTS SUBMITTED FOR PUBLIC INSPECTION

TO: VERNON TOWN CLERK

FROM:

REFERENCE:

DATE"

The attached documents, consisting of:

are being submitted for public inspection under CGS 8-3(a)/22a-42a (b).

Received: _____

Vernon Town Clerk _____
Signature

Date: _____



Statewide Inland Wetlands & Watercourses Activity Reporting Form

Pursuant to section 22a-39(m) of the General Statutes of Connecticut and section 22a-39-14 of the Regulations of Connecticut State Agencies, Municipal Inland Wetlands Agencies (here after called the Agency) **must** complete the Statewide Inland Wetlands & Watercourses Activity Reporting Form for **each** action taken by such agency.

This form may be made part of a municipality's inland wetlands application package. If the municipality chooses to do this, it is recommended that a copy of the Town and Quadrangle Index of Connecticut and a copy of the municipality's subregional drainage basin map be included in the package as well.

Please remember, the Agency is responsible for ensuring that the information provided is accurate and that it reflects the **final** action of the Agency. Incomplete or incomprehensible forms will be mailed back to the Agency. Instructions for completing the form are located on the following page.

The Agency shall mail completed forms for actions taken during a calendar month no later than the 15th day of the following month to the Department of Environmental Protection (DEP).

Do not mail this cover page or the instruction page. ***Please print and mail only the completed reporting form to:***

WETLANDS MANAGEMENT SECTION
INLAND WATER RESOURCES DIVISION
DEPARTMENT OF ENVIRONMENTAL PROTECTION
79 ELM STREET 3RD FLOOR
HARTFORD, CT 06106

The form may also be opened and completed online, saved, and printed by accessing the DEP web site at (http://www.ct.gov/dep/cwp/view.asp?a=2720&q=419534&depNav_GID=1907&depNav=|)

Questions may be directed to the DEP's Wetlands Management Section at (860) 424-3019.

Instructions For Completing

THE STATEWIDE INLAND WETLANDS & WATERCOURSES ACTIVITY REPORTING FORM

PART I: To Be Completed By Agency Only

Please note: a) Incomplete or incomprehensible forms will be mailed back to the Agency; b) Use a separate form to report each action taken by the Agency; c) Utilize the instructions below and fill in the fields on page 4; d) Print, **sign**, and send to CT-DEP, Wetlands Management Section.

1. Enter the year and month the Agency took the action being reported.
2. Enter **ONE** code letter to describe the final action or decision taken by the Agency. *Do not submit a reporting form for withdrawn applications.* Do not enter multiple code letters (for example: if an enforcement notice was given and subsequent permit issued - two forms for the two separate actions are to be completed).
 - A** = A Permit Granted by the Agency (*not including map amendments, see code D below*)
 - B** = Any Permit Denied by the Agency
 - C** = A Permit Renewed or Amended by the Agency
 - D** = A Map Amendment to the Official Town Wetlands Map - or -
An Approved/Permitted Wetland or Watercourse Boundary Amendment to a Project Site Map
 - E** = An Enforcement Notice of Violation, Order, Court Injunction, or Court Fines
 - F** = A Jurisdictional Ruling by the Agency (i.e.: activities "permitted as of right" or activities considered non-regulated)
 - G** = An Agent Approval pursuant to CGS section 22a-42a(c)(2)
 - H** = An Appeal of Agent Approval pursuant to CGS section 22a-42a(c)(2)
3. Check "Yes" if a public hearing was held in regards to the action taken; otherwise check "No".
4. Enter the name of the Agency official verifying that the information provided on this form is accurate and that it reflects the **FINAL** action of the Agency.

PART II: To Be Completed By The Agency Or The Applicant - If Part II is completed by the applicant, the **applicant must return the form** to the Agency. The Agency must ensure that the information provided is accurate and that it reflects the **FINAL** action of the Agency.

5. Enter the name of the municipality for which the Agency has jurisdiction and in which the action/project/activity is occurring.

Check "Yes" if the action/project/activity crosses municipal boundaries and enter the name(s) of the other municipality(ies) where indicated. Check "No" if it does not cross municipal boundaries.

6. Enter the USGS Quad Map name and number (1 through 115) as found on the Connecticut Town and Quadrangle Index Map (the directory to all USGS Quad Maps) that contains the location of the action/project/activity. See reverse side of the reporting form for the Connecticut Town and Quadrangle Index Map or at: (http://ct.gov/dep/lib/dep/gis/resources/Index_NamedQuadTown.pdf)

ALSO enter the four-digit identification number of the corresponding Subregional Drainage Basin in which the action/project/activity is located. If the action/project/activity is located in more than one subregional drainage basin, enter the number of the basin in which the majority of the action/project/activity is located. A town subregional drainage basin map has been mailed to each Agency. Further, sub-regional drainage basin maps can be found at UCONN-CLEAR (http://clear.uconn.edu/map_set.htm) for each town in an easy to understand format.

7. Enter the name of the individual applying for, petitioning, or receiving the action.
8. Enter the name and address or location of the action/project/activity site. Also provide a brief description of the action/project/activity. Select if the action/project/activity impacts are **TEMPORARY** or **PERMANENT** in nature.

9. **CAREFULLY REVIEW** the list below and enter **ONE** code letter which best characterizes the action/project/activity. All state agency projects must code "N".

A = Residential Improvement by Homeowner	I = Storm Water / Flood Control
B = New Residential Development for Single Family Units	J = Erosion / Sedimentation Control
C = New Residential Development for Multi-Family / Condos	K = Recreation / Boating / Navigation
D = Commercial / Industrial Uses	L = Routine Maintenance
E = Municipal Project	M = Map Amendment
F = Utility Company Project	N = State Agency Project
G = Agriculture, Forestry or Conservation	P = Other (this code includes the approval of
H = Wetland Restoration, Enhancement, Creation	concept plans with no-on-the-ground work)

10. Enter between one and four codes to best characterize the project or activity being reported. Enter "NA" if this form is being completed for the action of map amendment. You must provide code 12 if the activity is located in an established upland review area (buffer, setback). You must provide code 14 if the activity is located **BEYOND** the established upland review area (buffer, setback) or **NO** established upland review area (buffer, setback) exists.

1 = Filling	8 = Underground Utilities (no other activities)
2 = Excavation	9 = Roadway / Driveway Construction
3 = Land Clearing / Grubbing (no other activity)	10 = Drainage Improvements
4 = Stream Channelization	11 = Pond, Lake Dredging / Dam Construction
5 = Stream Stabilization (includes lakeshore stabilization)	12 = Activity in an Established Upland Review Area
6 = Stream Clearance (removal of debris only)	14 = Activity in Upland
7 = Culverting (not for roadways)	

Examples: Jurisdictional ruling allowing construction of a parking lot in an upland where the municipality *does not* have an established upland review area must use code 14, other possible codes are 2 and 10. Permitted construction of a free standing garage (residential improvement by homeowner) partially in an established upland review area with the remainder in the upland must use code 12 and 14, other possible codes are 1 and 2. Permitted dredging of a pond must use code 11, other possible codes are 12 and 5.

11. Leave blank for **TEMPORARY** alterations but please indicate action/project/activity is temporary under question #8 on the form (description). For **PERMANENT** alterations, enter in acres the area of wetland soils or watercourses altered. Include areas that are permanently altered, or are proposed to be, for all agency permits, denials, amendments, and enforcement actions. For those activities that involve filling or dredging of lakes, ponds or similar open water bodies enter the acres filled or dredged under "open water body". For those activities that involve directly altering a linear reach of a brook, river, lakeshore or similar linear watercourse, enter the total linear feet altered under "stream". Remember that these figures represent only the acreage altered not the total acreage of wetlands or watercourses on the site. You **MUST** provide all information in **ACRES** (or linear feet as indicated) including those areas less than one acre. To convert from square feet to acres, divide square feet by the number 43,560. Enter zero if there is no alteration.
12. Enter in acres the area of upland altered as a result of an **ACTIVITY REGULATED BY** the Agency, or as a result of an **AGENT APPROVAL** pursuant to 22a-42a(c)(2). Leave blank for **TEMPORARY** alterations but please indicate action/project/activity is temporary under question #8 on the form (description). Include areas that are permanently altered, or proposed to be permanently altered, for all agency permits, denials, amendments, and enforcement actions. Inland wetlands agencies may have established an upland review area (also known as a buffer or setback) in which activities are regulated. Agencies may also regulate activities beyond these established areas. You **MUST** provide all information in **ACRES** including those areas less than one acre. To convert from square feet to acres, divide square feet by the number 43,560. Enter zero if there is no alteration. Remember that these figures represent only the upland acreage altered as a result of an activity regulated by the Agency, or as a result of an agent approval.
13. Enter the acres that are, or are proposed to be, restored, enhanced or created for all agency permits, denials, amendments, and enforcement actions. **NOTE:** "restored" or "enhanced" applies to previously existing wetlands or watercourses. "Created" applies to a non-wetland or non-watercourse area which is converted into wetlands or watercourses (question #10 must provide 12 and/or 14 as an answer, and question #12 must also be answered). You **MUST** provide all information in **ACRES** including those areas less than one acre. To convert from square feet to acres, divide square feet by the number 43,560. Enter zero if there is no restoration, enhancement or creation.

PART III: To Be Completed By The DEP - Please leave this area blank.



Inland Water Resources Division
Department of Environmental Protection
79 Elm Street, 3rd Floor
Hartford, CT 06106-5127
www.ct.gov/dep

GIS CODE #: _____
For DEP Use Only

Statewide Inland Wetlands & Watercourses Activity Reporting Form

*Complete, print, **sign**, and mail this form in accordance with the instructions on pages 2 and 3.*

PART I: To Be Completed By The Municipal Inland Wetlands Agency Only

1. DATE ACTION WAS TAKEN (use drop-down box): Year Month
2. ACTION TAKEN (use drop-down box):
3. WAS A PUBLIC HEARING HELD? (select one only) ☐ Yes ☐ No
4. NAME OF AGENCY OFFICIAL VERIFYING AND COMPLETING THIS FORM:
(print): (signature) _____

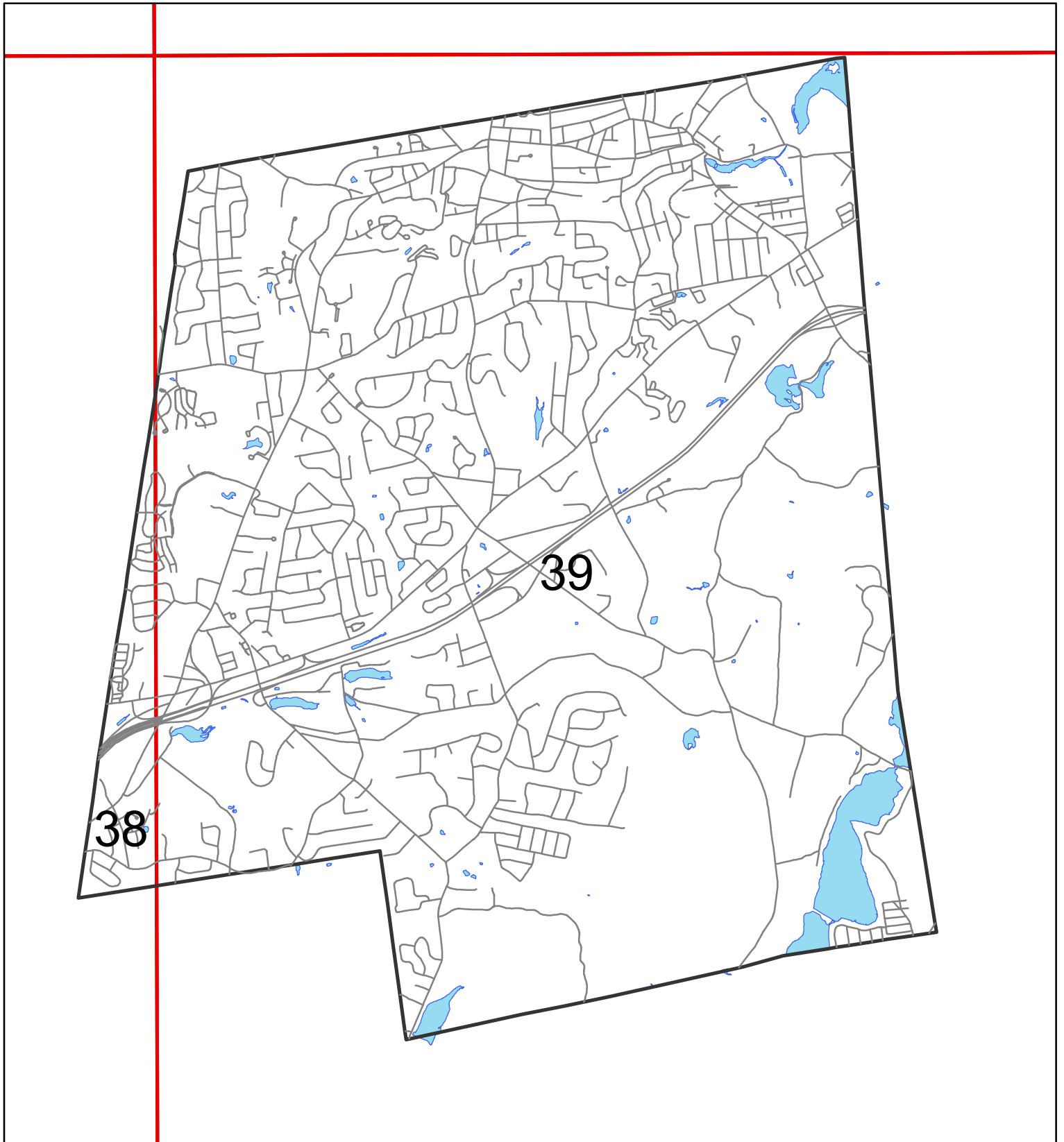
PART II: To Be Completed By The Municipal Inland Wetlands Agency Or The Applicant

5. TOWN IN WHICH THE ACTION IS OCCURRING:
Does this project cross municipal boundaries? (select one only) ☐ Yes ☐ No
If Yes, list the other town(s) in which the action is occurring:
6. LOCATION: [USGS Quad Map Name](#) (see hyperlink):
[Quad Number](#) (see hyperlink):
Subregional Drainage [Basin Number](#) (see hyperlink):
7. NAME OF APPLICANT, VIOLATOR OR PETITIONER:
8. NAME & ADDRESS/LOCATION OF PROJECT SITE:

Briefly describe the action/project/activity: ☐ Temporary ☐ Permanent
9. ACTIVITY *PURPOSE* CODE (Use drop-down box):
10. ACTIVITY *TYPE* CODE(S) (Use drop-down box) , , ,
11. WETLAND / WATERCOURSE AREA ALTERED [must be provided in acres or linear feet as indicated]:
Wetlands: acres Open Water Body: acres Stream: linear feet
12. UPLAND REVIEW AREA ALTERED [must be provided in acres]: acres
13. AREA OF WETLANDS AND / OR WATERCOURSES RESTORED, ENHANCED OR CREATED: acres
[must be provided in acres]

PART III: To Be Completed By The DEP

DATE RECEIVED: DATE RETURNED TO DEP:
FORM COMPLETED: ☐ YES ☐ NO FORM CORRECTED / COMPLETED: ☐ YES ☐ NO



Legend

- Street Center Line
- ▬ Town Line
- Water Bodies
- ▭ Quad Index NAD83

USGS Quadrangles for Vernon, CT

38 - Manchester
39 - Rockville



Public Water Supply Watershed Area Project Notification Form

Requirement:

All applicants before a municipal Inland Wetland Commission for any project located within a public water supply watershed area are required by Section 22a-42f of the CT General Statutes to notify Connecticut Water Company of the proposed project by certified mail not later than 7 days after the date of the application. The notice should be sent to: Cindy Gaudino, Manager Source Protection and Real Estate, Connecticut Water Company, 93 West Main Street, Clinton, CT 06413. The State Department of Public Health must also be notified via on-line registration at: http://www.dir.ct.gov/dph/Water/Web_form.htm

General Information:

1. Location map of the project site (please show enough information to locate site).
2. Site plans, including soil erosion and sediment control plan which have been submitted to the town commission for review.
3. Project address _____
4. Total acreage of project site _____
5. Existing land use _____
6. Description of proposed project _____

7. Acreage of area to be disturbed including structures, additions, paving, and soil disturbance _____

8. Type of sanitary system (circle one)- septic system/public sewer/none
9. Number of **existing or proposed** floor drain and their point of discharge e.g. sanitary sewer, holding tank, or ground _____

10. Water accessed by (circle one)- private well/public water/none;
If other, please specify _____

11. Distance of site disturbance to nearest watercourse or wetland_____

12. Brief description of **existing or proposed** stormwater management system, including roof drainage, paved areas etc., and discharge points e.g. municipal sewers, drywells, streams, vegetated areas, detention basins etc. _____

13. Type of heat for facility_____

14. List of **existing and proposed** underground or above-ground storage tanks including age, capacity and contents_____

15. List of potentially harmful chemicals stored or used on property (**existing and proposed**) and typical onsite volumes, including but not limited to petroleum products, lubricants, solvents, detergents and pesticides_____

16. Describe any wastes generated and their means of disposal_____

17. Date application will be heard by Inland Wetlands Commission_____

18. Date application will be heard by Planning and Zoning Commission_____

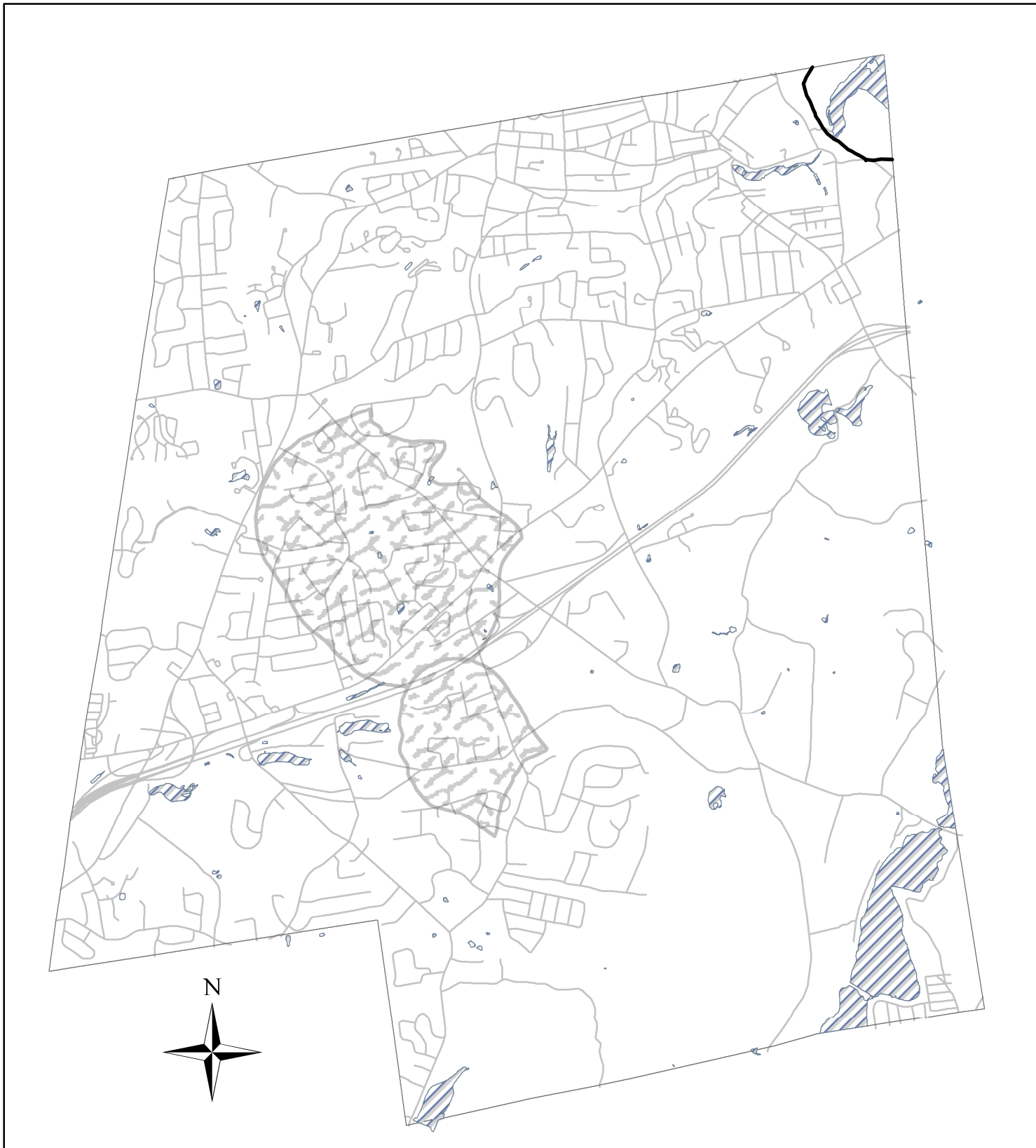
19. Date application will be heard by Zoning Board of Appeals_____

20. Name, address and telephone number of contact person for the project:





Name of person completing form

Signature

Date



Legend

-  Water Bodies
-  Protected Watershed Area
-  Aquifer Protection Area
-  Vernon Streets

Areas Within the Town of Vernon
Which Require Notice to CT Water Co.
and CT Dept. of Public Health
for Land Use Activities per
CT General Statutes Sec. 8-3i
and Sec. 22a-42f

0 1,750 3,500 7,000
Feet

Prepared by the Vernon Planning Dept.
This map is for information only, and its
utilization and verification shall be the sole
responsibility of the user. No warranty,
expressed or implied, is made by the
Town of Vernon as to the accuracy or
completeness of this map, nor shall the fact of
distribution constitute any such warranty.

Data Source: CT Water Co.
GIS data source: CT Dept. of
Environmental Protection